



**CITY OF MARTINSVILLE  
SEALED PROPOSAL  
AUTO LIFT & JACKS  
JANUARY 11, 2017**

Sealed proposals will be received until **2:00 p.m. on Thursday, January 26, 2017**, by the City of Martinsville Public Works Garage to contract with a firm for the purchase of one (1) 18,000 lb. 4 Post Heavy Duty Auto Lift and two (2) 9,000 lb. Air/Hydraulic Roller Jacks. Proposals may be hand delivered, mailed, sent by FedEx or UPS to the City of Martinsville Central Warehouse, Purchasing Department, 990 Fishel Street, Martinsville, Virginia, 24112-3248. Proposals may also be sent by postal mail to the City of Martinsville Purchasing Department, Attention: Karen Mays, Purchasing Manager, P O Box 1112, Martinsville, Va. 24114. Place "Auto Lift & Jacks" at the lower left hand corner of the envelope, along with the due date of January 26, 2017, 2:00 p.m.

Specifications as follows:

**One (1) Auto Lift, 4 Post; Challenger Heavy-Duty Lift, Model 44018E 4 or approved equal:**

Lift Capacity; average capacity	18,000 lb.
Length Overall; average	26 ft. excluding the drive thru ramps
Width Overall; average	12 ft.
Inside Columns; average	125"
Between Columns; average	250"
Height Overall; average	105"
Height of Runways; average	8"
Width of Runways; average	25"
Width Between Runways; average	35" to 55"
Max Wheelbase, average	240"
Rise Height; average	80"
Motor; average	3 HP
Voltage, necessary	208-230v Single Phase

**Two (2) Rolling Jacks; Challenger Rolling Jacks, Part #SAJ18 or approved equal:**

Air/Hydraulic Only Operated Rolling Jacks

Capacity: average **9,000 lb. capacity each totally 18,000 lbs. combined.**

Please provide detailed brochures for approval. The City reserves the right to determine equality and to award this proposal as determined to be in the best interest of the City of Martinsville.

Unless otherwise provided in this proposal, the name of a certain brand, make or manufacturer shall not restrict bidders to the specific brand, make or manufacturer name and shall be deemed to convey the general style, type, character, and quality of the items desired.

Only the name of those submitting proposals will be given on the due date. These proposals will be evaluated and awarded according to selection criteria.

Quote both items delivered to the City of Martinsville, at no cost to the City. The City will take ownership of these items once we take possession at our docks. Your firm and the trucking company will be responsible for the products until delivered.

Give an Optional Price also for the Complete Installation of Lift, Ramps and Jacks at the City Garage. This is listed on the bid form, page 3. You may quote the equipment and not the installation.

#### **PROPOSAL SUBMITTAL:**

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Proposals may also be sent by postal mail to the City of Martinsville Purchasing Department, P O Box 1112, Martinsville, Va. 24114. Place "Auto Lift & Jacks" at the lower left hand corner of the envelope, along with the due date of January 26, 2017, 2:00 p.m.

#### **SELECTION CRITERIA:**

All proposals will be evaluated using selection criteria, as follows:

1. Ability to meet the specifications.
2. Prices. An award will be made to one vendor for both items.
3. Ability to give service and parts in a timely manner. Tell the location of your service center and parts department.
4. Quality of the products being proposed. Provide detailed information on the structure.
5. Ability to quote the delivery as FOB Martinsville/Frt. Allowed and no freight charges.
6. Warranty. Include information.
7. Payment Terms.
8. Delivery Schedule.

#### **INSTRUCTIONS**

For inquiries, please email Karen Mays at [kmays@ci.martinsville.va.us](mailto:kmays@ci.martinsville.va.us) Robin Legus, at [rlegus@ci.martinsville.va.us](mailto:rlegus@ci.martinsville.va.us). Inquires will be sent to the responsible part, answered and returned to you. If necessary, an addendum will be sent to each bidder.

Proposals cannot be faxed or emailed. This is a sealed proposal, so proposals must be hand delivered, mailed or sent by FedEx or UPS.



**BID FORM**

**TO: CITY OF MARTINSVILLE  
MARTINSVILLE, VIRGINIA**

The undersigned has carefully examined the Specifications and hereby declares to furnish the following item in the manner prescribed in the specifications, for the following price/s:

1 EA 18, 000 lb. 4 Post HD Auto Lift \$ \_\_\_\_\_

1 EA Ramp Kit for drive-thru operation \$ \_\_\_\_\_

2 EA **9,000 lb.** Air/Hydraulic Rolling Jacks \$ \_\_\_\_\_

**Optional Installation Cost:**

Cost for the Complete Installation of Lift with Ramps and Rolling Jacks at the City Garage.

\$ \_\_\_\_\_

The City will determine if this installation is advantageous to the City. You may quote the equipment and not the installation.

Give Warranty Information \_\_\_\_\_

Quote a delivered price to the City of Martinsville. F.O.B. Martinsville, Va. Freight prepaid and allowed.

\_\_\_\_\_  
Vendor Name

\_\_\_\_\_ By \_\_\_\_\_

Signature of Representative

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

Address

Date

Phone & Fax Numbers

Email Address