



REQUEST FOR SEALED PROPOSAL
6" PORTABLE SELF-PRIMING TRASH PUMP
OCTOBER 12, 2017

Sealed proposals will be received until **2:00 p.m. on Thursday, October 26th, 2017**, by the City of Martinsville Water Resources Department to contract with a firm for the purchase of one (1) each NON-Clog Diesel Portable 6" Self-Priming Trash Pump for our Waste Water Treatment Plant, located at 801 Wind Dancer Lane, Ridgeway, Va. 24148-4341. Proposals will be received in the office of the Senior Buyer, Robin Legus, City Central Warehouse, 990 Fishel Street, in Martinsville, Va. 24112-3248. Proposals may be mailed, hand delivered or sent by UPS or FedEx to the 990 Fishel Street address. Proposals also may be mailed to the City of Martinsville Purchasing Department, P.O. Box 1112, Martinsville, Va. 24114-1112. Place "Portable 6" Trash Pump" and the proposal due date on the lower left hand corner of the envelope. Faxes and emails are not acceptable. There will not be a formal opening. Proposals will be evaluated using selection criteria.

General Specifications:

This **Non-Clog** Diesel Portable 6" Self-Priming Trash Pump should have the following minimum specifications:

Godwin or approved equal, as follows:

- **Dri-Prime NC150 Diesel Pump**
- **6" 150# Flange Suction and Discharge**
- **Isuzu 4LE2X T4 Diesel Engine**
- **Include Godwin PrimeGuard Controller**
- **Road Going Trailer, ElecBrakes, 3" Pintle**
- **Lights, DOT Standard.**
- **Ready to use except oil**
- **Non-Clog**

To quote an equal, please attach detailed brochures for approval.

Quote F.O.B. Central Garage, 1000 Fishel Street, Martinsville, Va. 24112-3248.

The City will take ownership of this Pump once it is unloaded on our shipping dock. Do not quote F.O.B. Shipping Point.

If Freight needs to be charged it will be a freight line on the bid form.

The City of Martinsville will evaluate each proposal with the following Selection Criteria:

1. Ability to meet the General Specifications. Attach a detailed brochure and/or Specifications sheet. Must be Non-Clog
2. Warranty, please attach warranty information.
3. Delivery Schedule
4. Payment Terms
5. Price

Unless otherwise provided in this bid, the name of a certain brand, make or manufacturer shall not restrict bidder to the specific brand, make or manufacturer name and shall be deemed to convey the general style, type, character, and quality of the item desired.

Vendors are encouraged to quote more than one proposal, Include detailed information and specifications.

For more information please contact Robin Legus, Senior Buyer, by email at rlegus@ci.martinsville.va.us or Karen Mays, Purchasing Manager, by email at kmays@ci.martinsville.va.us . Your inquire will be forwarded, answered and then sent back to you. The City will determine if an addendum is required.

REFERENCES:

Proposals shall provide a list of at least 3 reference where equipment has been sold. Each reference shall include the name of the organization, the name of the contact person, the email address and telephone number.

ORGANIZATIONS NAME/CONTACT PERSON/EMAIL ADDRESS/TELEPHONE

1. _____

2. _____

3. _____

City of Martinsville
Signature Sheet
Portable 6” Self Priming Non-Clog Trash Pump

My signature certifies that the proposal as submitted complies with the General Specifications as set for in this Request for Proposal.

My signature further certifies that this proposal is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud. I understand collusion in a violation of Virginia Governmental Fraud Act and Federal Law and can result in fines, prison sentences and civil damages awards. I agree to this proposal by all conditions of the proposal and certify that I am authorizing to sign this proposal.

To receive consideration for award, this signature sheet must be returned to the Purchasing Department as it shall be a part of your response.

If there are any parts of the terms and conditions that your company cannot meet, please indication which ones on an attached page:

Company Name: _____

Address: _____

Signature: _____

Name (type or print) _____

Official Title: _____

Federal Tax ID Number: _____

Date: _____ Telephone Number: _____

Email Address: _____

PROPOSAL ACCEPTANCE PERIOD

Any proposal in response to this solicitation shall be valid for (30) days. At the end of the (30) days, the proposal may be withdrawn at the written request of the proposer. If the proposal is not withdrawn at the time it remains in effect until an award is made or the solicitation is cancelled.

PIGGY BACK CLAUSE

According to the State of Virginia Public Procurement Act, any other state, local or government agency may use this bid as a basis for procuring such items.

INFORMATION

Information concerning proposals will not be released until a decision has been made.

INCURRING COSTS

The City of Martinsville is not liable for any cost incurred by contractors prior to issuance of a contract/purchase order.

TAX EXEMPT

The City of Martinsville is tax exempt and a tax exempt form will be issued to the successful vendor.

PROPOSAL FORM

TO: CITY OF MARTINSVILLE
MARTINSVILLE, VIRGINIA

The undersigned has carefully examined the General Specifications and hereby declares to furnish the following item in the manner prescribed in the specifications, for the following price:

	Total Cost
Portable 6" Self-Priming Trash Pump	\$ _____
Freight (if applicable)	\$ _____
Promised Delivery Date:	_____
PM Service Kit(s)	
Open Diesel 1-2 yr Spares Kit	\$ _____
Isuzu 4LE2X T4 Engine Filter Kit	\$ _____

Vendor Name

By _____
Signature & Title

Mailing Address

Date

Phone & Fax Numbers

Email Address

Detailed Brochure/Specifications/Warranty Attached? _____
