



**CITY OF MARTINSVILLE  
REQUEST FOR SEALED BID  
PICKUP TRUCK  
JANUARY 31, 2018**

Sealed bids will be received until **2:00 p.m. on Thursday, February 15, 2018**, by the City of Martinsville to contract with a firm for the purchase of **1 each Ford F350 Cab & Chassis 2 Wheel Drive Regular Cab 169" Wheel Base Pickup Truck**. Bids will be received in the office of the Senior Buyer, Robin Legus, City of Martinsville Central Warehouse, 990 Fishel Street, Martinsville, Va. 24112-3248. Bids may be hand delivered, mailed, sent by FedEx or UPS to the 990 Fishel Street address. Bids also may be sent by postal mail to the City of Martinsville Purchasing Department, P O Box 1112, Martinsville, Va. 24114-1112. Place "Pickup Truck" and the bid opening date in the lower left hand corner of the envelope.

Quote a delivered price to the City of Martinsville. F.O.B. Central Garage, 1000 Fishel Street, Martinsville, Va. 24112-3248. Freight prepaid and allowed.

The City has standardized in Ford vehicles. The City currently owns more than 100 Ford vehicles and maintains any inventory of Ford parts, for faster service and less downtime. Therefore, the City prefers purchase Ford vehicles. For more information contact Lane Shively, Fleet Manager, at 276-252-7767.

Prices by email or fax are not acceptable. Sealed bids will be publicly opened and read in the office of Robin Legus, Senior Buyer, at the City of Martinsville Central Warehouse, 990 Fishel Street, Martinsville, Va. 24112-3248

For inquiries, please email Robin Legus at [rlegus@ci.martinsville.va.us](mailto:rlegus@ci.martinsville.va.us) or Karen Mays at [kmays@ci.martinsville.va.us](mailto:kmays@ci.martinsville.va.us) One of us will return the answers by email. If necessary, an addendum will be sent to each bidder.

## **MINIMUM SPECIFICATIONS FOR NEW REG CAB TRUCK CHASSIS (4X2)**

2018 Truck, Full Size F350 Chassis, 4X2, SD Regular Cab, 169" WB DRW XL (F3G)

169" Wheel Base-Order Code **(640A)**

GVW: 14,000 lbs. STDGV

Engine: Gas, V-8, 6.2L, 385 HP, 405 lb. ft. torque **(Option 996)**

Alternator 200Amp Extra Heavy Duty **(Option 67E)**

Transmission: 6-Speed Automatic O/D with Transmission Oil Cooler **(Option 44P)**

Rear Axle: 3.73 Differential **(640A)**

Safety: Rearview Camera & Prep Kit **(Option 872)**

Safety: Exterior Backup Alarm (Preinstalled) **(76C)**

Steering: Power Steering

Tires: Tires and Mounted Spare Tire, LT245/75R17E BSW A/S **(TD8)**

Wheels: 17" steel Painted **(64K)**

Brake System: Power Brakes w/ 4-Wheel ABS

Fuel Tank: 40 Gallon

Platform Running Boards: **(Option 18B)**

Color: White **(Z1\_01)**

Interior: Air Conditioning & Heat, AM/FM Radio, Black Vinyl Floor Covering, Vinyl Seating for three 40-20-40 Split, Windshield Wipers manufactures standard.

Instrumentation: Factory installed gauges, switches, and dome light.



**CITY OF MARTINSVILLE  
BID FORM**

**TO: CITY OF MARTINSVILLE  
MARTINSVILLE, VIRGINIA**

The undersigned has carefully examined the Specifications and hereby declares to furnish the following Ford Pickup Truck in the manner prescribed in the specifications, for the following price:

1. 2018 Truck, Full Size F350 Chassis, 4 x 2 SD \$ \_\_\_\_\_  
Regular Cab, 169" WB DRW XL (F3G)

2. Give Warranty Information: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Quote a delivered price to the City of Martinsville. F.O.B. Central Garage, 1000 Fishel Street, Martinsville, Va. 24112-3248. Freight prepaid and allowed.

Please list any exceptions to these specifications. Attach pages.

\_\_\_\_\_  
Vendor Name

\_\_\_\_\_

Mailing Address

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Phone & Fax Numbers

\_\_\_\_\_  
Email Address

By \_\_\_\_\_

Signature & Title

\_\_\_\_\_  
Date

## **NEGOTIATION**

**In the event the bid from the lowest responsible bidder exceeds available funds, the City may negotiate with the apparent low bidder to obtain a contract price within available funds. The procedures for such negotiations shall be as follows:**

**a. City, and apparent low bidder together will review the project and attempt to find mutually agreeable proposed changes that will effectively reduce the cost of the project.**

**b. Apparent low bidder will present reasonably documented and substantiated proposed deductions in project cost for each potential project change, which will allow City to evaluate each proposed deduction.**

**c. The parties will attempt to negotiate and sign a reasonable contract for the entire project, the price of which does not exceed available funds.**