



CHEMICAL BIDS

Sealed bids will be received by the City of Martinsville, Virginia at the office of the Purchasing Agent, located at the Central Warehouse at 990 Fishel Street, Martinsville, Va. 24112-3248, until Friday, June 22, at 2:00 p.m. for the following chemicals:

Quote Delivered

70 tons of Liquid Caustic Soda (dry wt. NaOH) 50% per dry ton \$ _____

This chemical is for use at the City of Martinsville's Water Purification Plant, 302 Clearview Drive, Martinsville, Va. 24112.

60 one (1) ton cylinders of Liquid Chlorine One Ton Cylinder \$ _____

This chemical is for use at the City of Martinsville's Wastewater Plant, located at 801 Wind Dancer Lane in Ridgeway, Va. 24148.

Bids will be opened and read at the above specified time and place. Specifications and other documents are attached. Inquiries should be directed to Karen Mays, Purchasing Agent, concerning the specifications or request for clarification should be directed by email to kmays@ci.martinsville.va.us.

The City reserves the right to have any and every shipment of chemicals tested by a competent laboratory. Failure of the chemicals to meet the standards of the appropriate AWWA or City specifications will be sufficient reason for rejection of shipment. Should a shipment be rejected, it will be the supplier's responsibility to remove the chemicals from the City location and furnish another shipment immediately, which will comply in all respects with the specifications. The City reserves the right to secure chemicals from another supplier in the event the successful bidder does not meet the specifications on shipped chemicals and also reserves the right to remove that chemical supplier from the future bidders list for the City of Martinsville.

All bidders are requested to consider the required delivery schedule in submitting their bid. The City reserves the right to procure the chemicals elsewhere in the event the specified delivery schedule cannot be met.

Bidders are cautioned to check their bids for possible error. Errors discovered after the bid opening cannot be corrected, and the bidder will be required to accept the award if offered. The quantities specified in the invitation are estimated from previous requirements, are given as information for the bidders and for the purpose of bid evaluation. They do not indicate actual quantities that will be ordered by the City, since such volumes of chemicals will depend on fluctuating requirements. The quantity shown should not be construed to represent minimum amounts which the City of Martinsville shall be obligated to purchase and shall not relieve the bidder of his obligation to fill all orders placed by the City resulting from this bid.

The period for the contract resulting from this invitation shall be the period beginning July 1, 2018 through June 30, 2019. The successful bidder for this contract is subject to a minimum additional twenty four (24) months extension (one year at a time) upon written authority from the City of Martinsville and acceptance by the successful bidder to permit ordering of additional chemicals at contracted or negotiated prices and in accordance with these specifications.

All bidders will be allowed to bid on one, or all of the chemicals in the invitation. Each chemical will be evaluated individually without regard to "package" or otherwise related bids. The City reserves the right to reject any and all bids or to waive any and all informalities therein. The award, if made, will be to the lowest responsible bidder, taking into consideration the quality of materials, supplying company and other factors deemed appropriate by the City. A Blanket Purchase Order will be issued to the low bidder for a twelve (12) month period beginning July 1, 2018 and ending June 30, 2019.

Quote all items F.O.B. Destination.

Bids may be hand delivered or sent by UPS or FedEx to the City of Martinsville Central Warehouse, 990 Fishel Street, Martinsville, Va. 24112-3248. You may send your bid by postal mail to this same address or to the City of Martinsville, Purchasing Department, P.O. Box 1112, Martinsville, Va. 24114-1112. Place "Chemicals" in the lower left hand corner of the envelope and the bid opening date of Friday 6/22/18, 2:00 p.m. Bids will be publicly opened and read on the date and time specified. A bid tabulation will be sent to the email address below within 72 hours of bid opening upon request.

PIGGYBACK CLAUSE:

According to the State of Va. Public Procurement Act, any other State, Local or Governmental Agency may use this bid as a basis for procuring such items.

The undersigned has carefully examined the Specifications and hereby declares to furnish Liquid Chlorine listed in the manner prescribed in the specifications, at the delivered price listed above:

COMPANY NAME _____

AUTHORIZED SIGNATURE _____

EMAIL ADDRESS _____

FAX NUMBER _____

CO. PHONE NUMBER _____

DATE _____

PHONE # TO PLACE ORDERS _____

DELIVERY SCHEDULE _____

SPECIFICATION FOR LIQUID CAUSTIC SODA

Liquid Caustic Soda shall meet or exceed AWWA Specifications B501-88, or later revisions, be approved for treating drinking water and approved by the Commonwealth of Virginia Health Department.

Liquid Caustic Soda shall be shipped as called for in tank trucks, minimum 4,000 gallons per shipment. Delivery tickets shall show the actual number of gallons delivered, the dry weight of the chemical and per cent active ingredients in the chemical. Deliveries to be made at the Water Purification Plant located on Clearview Drive within the northern portion of the City. Price shall be based on FOB delivered to this location. The bidder further agrees that he can place at the disposal of the City 4,000 gallons Liquid Caustic Soda within (10) days of the effective date of this contract, and that all future orders can be delivered in full within five (5) working days of the order. The bidder agrees that the deliveries will be made between 7:00 a.m. and 3:00 p.m., Monday thru Friday, excluding holidays, unless specifically directed by the City.

The bidder shall also agree to conduct at least one on-site review and conduct at least one safety instruction program during this contract at a date mutually agreed to if so requested by the City. The bidder shall also provide the names of two company maintenance personnel, along with business and home telephone numbers, who would be available for emergency situations. The bidder shall have e-mail capability to send photo identification along with truck and trailer numbers. This should be sent 24 hrs. prior to delivery.

The City has available one 6,000 gallon fiberglass tank located inside the chemical-feed building. The tank connection is located on an exterior wall and is a two inch (2") male quick connection. A parking area is adjacent to the chemical feed building. A 20' section of discharge hose will be more than ample for unloading and shall be supplied by the successful bidder. The supplier will be required to protect the property from spills, and drain-back from his hose or City connection. (Gate and check valves on outside wall on two inch tank connection.)

The following quantities are approximate, and the bid is intended to cover the City's requirements for the period of July 1, 2018 through June 30, 2019 .

 70 tons Sodium Hydroxide to be delivered as 50% liquid Sodium Hydroxide.

SPECIFICATION FOR LIQUID CHLORINE

Liquid chlorine to be furnished shall meet all requirements of AWWA. B301-92, or as revised, shall be suitable for use in the treatment of water to be used for human consumption, shall meet all requirements of the Commonwealth of Virginia Health Department, and shall be filtered for maximum moisture removal.

Delivery of one-ton cylinders shall be by flat-bed trailer only, with deliveries to be made at the Wastewater Treatment Plant located approximately five miles south of the City off Route 976 (Wind Dancer Lane). Price shall be based on FOB delivery to the plant with a guaranteed minimum of 7-ton cylinders. The bidder further agrees that he can place at the disposal of the city 7 tons of chlorine within 10 days of the effective date of this contract, and that all future orders can be delivered in full within five (5) working days of date of order. The bidder agrees that the deliveries will be made between 8:00 a.m. and 3:00 p.m., Monday through Friday, excluding holidays, unless specifically directed by the City.

The bidder shall also agree to conduct at least one on-site review and conduct at least one safety instruction program at the plant during this contract at a date mutually agreed to. The safety instruction will include the recommended safety program and shall be conducted by an instructor, approved and certified, respectively, by the Chlorine Institute. The bidder shall also provide the names of two company maintenance personnel, along with business and home telephone numbers, who would be available for emergency situations. The bidder shall include documentation that the emergency personnel have been certified by the Chlorine institute for packaging, handling, and transporting chlorine. The bidder will have e-mail capability to send photo identification along with truck and trailer numbers. This should be sent 24 hrs. prior to delivery.

Deposits on one-ton chlorine cylinders will not be considered by the city.

The following quantities are approximate, and the bid is intended to cover the City's requirement for the period of July 1, 2018 through June 30, 2019.

60 One-ton cylinders

NEGOTIATION

In the event the bid from the lowest responsible bidder exceeds available funds, the City may negotiate with the apparent low bidder to obtain a contract price within available funds. The procedures for such negotiations shall be as follows:

- a. City, and apparent low bidder together will review the project and attempt to find mutually agreeable proposed changes that will effectively reduce the cost of the project.**
- b. Apparent low bidder will present reasonably documented and substantiated proposed deductions in project cost for each potential project change, which will allow City to evaluate each proposed deduction.**
- c. The parties will attempt to negotiate and sign a reasonable contract for the entire project, the price of which does not exceed available funds.**

Please email Karen Mays at kmays@ci.martinsville.va.us if you have exceptions to the specifications described in this bid request. The City will determine if exceptions are acceptable.

Return pages 1 and 2 to the Purchasing Department.